

**Odisha Building & Other Construction Workers Welfare
Board Bhubaneswar - 751001**

Phone/Fax: 0674-2390079


Notice No. //84 /OB&OCWWB, Bhubaneswar Dated. 25.08.2023

**SHORT TENDER CALL NOTICE TO HIRE ONE NO. OF
TIAGO/BOLT/CELERIO VEHICLE ON A MONTHLY HIRING BASIS FOR
USE OF OB&OCWW BOARD OFFICE.**

Odisha Building and Other Construction Workers' Welfare Board, Bhubaneswar intends to hire one no. of Tiago/Bolt/Celerio vehicle on a monthly hiring basis for a period of one year for the use of OB&OCWW Board Office which is likely to be renewed on satisfactory performance. Interested Travel Agent /Taxi and Tour operators/private individuals having valid PAN number/valid GST no./valid GEM registration may send sealed quotation to OB&OCWW Board, O/o Labour Commissioner, Odisha, Bhubaneswar for providing the vehicle with Driver on a monthly hire basis as per the requirements given below.


Type of Vehicle	Requirements	Minimum Average Mileage	Maximum Hire charges per month (*) excluding diesel cost
Tiago/Bolt/Celerio	On monthly hire basis (for local as well as outstation tour inside Odisha) without cost of fuel (Petrol) and lubricants (mobil)	Tiago/Bolt/Celerio 17 Kmpl	Tiago/Bolt/Celerio Rs. 20,000/- (excluding Taxes)

Details requirement and the terms and conditions are mentioned in the Request for Quotation (RFQ). Document can be downloaded from the website - <https://nirmanshramik.odisha.gov.in> The application form is available in the web page from 28.08.2023 to 05.09.2023 12:00 PM.


Labour Commissioner, Odisha-Cum-
Member Secretary, OB&OCWW Board

Memo No. //85 /Date: 25.08.2023

Copy to Notice Board of O/o Labour Commissioner, odisha/Director, Factories & Boiler, Odisha/Director, State Labour Institute.


Labour Commissioner, Odisha-Cum-
Member Secretary, OB&OCWW Board

ODISHA BUILDING AND OTHER CONSTRUCTION WORKERS' WELFARE BOARD
(OFFICE OF THE LABOUR COMMISSIONER, ODISHA, BHUBANESWAR)
QUOTATION CALL NOTICE

No. 1184 / Dtd. 25.08.2023

QUOTATION FOR HIRING OF ONE VEHICLE

Odisha Building and Other Construction Workers' Welfare Board, Bhubaneswar intends to hire one no. of Tiago/Bolt/Celerio vehicle on a monthly hiring basis for a period of one year for the use of OB&OCWW Board office which is likely to be renewed on satisfactory performance. Interested Travel Agent /Taxi and Tour operators/private individuals having valid PAN number/valid GST no./valid GEM registration may send sealed quotation for providing the vehicle with Driver on a monthly hire basis as per the requirements given below.

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Details requirement and the terms and conditions are mentioned in the Request for Quotation (RFQ). Document can be downloaded from the website - <https://nirmanshramik.odisha.gov.in> The application form is available in the web page from 28.08.2023 to 05.09.2023 12:00 PM.

The deadline for submission of quotation is 05.09.2023 12:00 PM in the O/o the Odisha Building and Other Construction Workers' Welfare Board (Inside the Office of the Labour Commissioner, Odisha, Bhubaneswar), Unit-III, Kharvel Nagar, Bhubaneswar and the quotations will be opened on 05.09.2023, 04:00 PM by the tender committee.

The quotations received incomplete/after the scheduled date and time shall be rejected. The Quotationers or their authorized representative may remain present at the time of opening of quotations.

The authority reserves the right to reject any or all the quotations without assigning any reason thereof.

Standard Bidding Document

Government of Odisha

ODISHA BUILDING & OTHER CONSTRUCTION BOARD, BHUBANESWAR

Quotation/Tender Call Notice

Sealed quotation/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one no. of Tiago/Bolt/Celerio vehicle which shall confirm to the Terms and conditions (Annexure - II) for official use of OB&OCWW Board Department/Office on monthly rent basis:

- 1) The vehicle must be in Road Worthy condition and must have valid registration certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the OB&OCWW Board, Bhubaneswar" submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The Vehicle must achieve fuel efficiency as per specifications mentioned in the quotation call notice.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Km. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure - II).
- 8) The Quotation completed in all respects should reach the undersigned on or before 05.09.2023, 12:00 PM Indian time only through registered post/speed post/courier. Delivery in person shall not be accepted. The quotation papers will be opened on 05.09.2023, 04:00 PM in presence of the bidders or their authorized representatives.
- 9) The application form of quotation / tender containing General Bid information & Terms and conditions for hiring of Vehicle etc. can be downloaded from the website - <https://nirmanshramik.odisha.gov.in>

Seal & Signature of Quotation/Tender
Calling Authority Designation

Terms & Conditions for Hiring of Vehicle

The following terms and conditions must be fulfilled by the successful bidder for providing on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- Valid Registration Certificate, Valid GEM Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner. The bidder shall be responsible for all such litigation.
2. The hire charges to be paid on monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by him.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the bidder.
5. In case, the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty on all working days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. A Log Book shall be maintained for each of the hired vehicles. Kilometre reading and POL drawn shall be recorded in relevant columns which will be verified regularly by an Authorised Officer before making payment.

10. The vehicle shall not be more than 3 years old from the initial registration and also be in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire of security deposit.
14. The agency shall not be allowed to sublet the contract.

Signature of Quotation/Tender Calling Authority

GENERAL INFORMATION FOR HIRING VEHICLES:

1.	Registration No. of Vehicle:-	
2.	Type of Vehicle (AC/Non-AC):-	
3.	Year of Manufacture:-	
4.	Model:-	
5.	Date of Registration:-	
6.	GEM Registration No.:-	
7.	Name & complete address of the owner of Vehicle:-	
8.	Fitness Certificate validity:-	
9.	Permit validity:-	
10.	Insurance Validity:-	
11.	Name/Address of the Driver:-	
12.	D.L. No. & validity of the D.L. of the Driver:-	
13.	Proposed hire charge of the vehicle per month excluding fuel cost:-	
14.	Rate of fuel consumption/Mileage per litre:-	
15.	Contact number of the service provider (Tender/Quotationer):-	
16.	Contact number of the Driver	

Declaration:-

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the Quotationers/Tenderer